

**Application for *Market-Rate* Apartments Only: *NOT SUBSIDIZED***

**For Office Use Only**:

Date & Time Completed Application Received:

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Please complete this application and return it to Westbrook Housing at the address listed below. After we receive your completed application, we will send you a letter explaining the next steps. If you have any questions, call our office Monday through Friday 8:00 a.m.–4:00 p.m. at 207-854-9779 and ask for a member of the Property Management department.

**PLEASE NOTE:Smoking is forbidden in *all* Westbrook Housing properties**.

# How did you hear about Westbrook Housing’s properties?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Craigslist:** |  |  | **Radio:** |  |
| **Facebook/other:** |  |  | **Sign—Where?:** |  |
| **Publication Name:** |  | | | |
| **Westbrook Housing website (*www.westbrookhousing.org*):** | | | |  |
| **Word-of-mouth:** | | | |  |

# GENERAL INFORMATION

***Adult Applicant:***

***Telephone #***

***Other Adult Applicant:***

***Telephone #***

***Mailing***

***Address***

Street Apt.# City/Town State Zip

# Choose a Market-Rate Apartment

|  |  |  |  |
| --- | --- | --- | --- |
| **Building** | **Age Limits & Facilities** | **Rent & Utilities** | **✓** |
| **783/789 Main Street**  783/789 Main Street  Westbrook ME 04092  *Renovated: 2005*  *Manager: Joyce Goff*  *207-854-6828* | * All ages * One- & two-bedrooms * On-site storage & parking * Washer/dryer hookups * Smoke-free | * $850-$1030 * Utilities: heat & hot water included |  |
|  |  |  |  |
| **Larrabee Heights**  20 Liza Harmon Drive  Westbrook ME 04092  *Built: 1988*  *Manager: Brent Wilson*  *207-854-6829* | * 62+ years community * Two-bedrooms * Attached one-car garage * Washer/dryer hookups * Smoke-free | * Two-bedrooms: $975 * Utilities: ***not*** included * Income maximum (for 2): $49,200-$64,400 |  |
|  |  |  |  |
| **Mill Brook Estates**  300 East Bridge Street  Westbrook ME 04092  *Built: 1991*  *Manager: Joyce Goff*  *207-854-6828* | * 55+ years community * One-bedroom * On-site parking * Washers/dryers on site * Smoke-free | * One-bedroom: $875 * Utilities: included |  |

# FAMILY/HOUSEHOLD COMPOSITION

List **ALL** persons who will live in the apartment beginning with the applicant’s name. If you need more space, please use a separate sheet of paper.

**Name M/F Birthdate Place of Birth Social Security #**

You:

2.

3.

**Accommodation?**

If you or anyone in your family is a person with disabilities who requires a specific accommodation in order to fully utilize our programs and services, please explain below.

1. **INCOME**

1. What is your annual gross income: $

2. Do you anticipate any changes in this income in the near future? **YES** **NO** If yes, please explain:

3. Do you have a rental-assistance voucher (Section 8/HCV, BRAP, VASH, etc.)? **YES** **NO**

If **YES**, which voucher do you have?

**F. ReferRals**

# Current Landlord: Name

Address

Telephone

Date you moved in:

**Previous Landlord(s)**

**(*last five years*)**: **Name**

Address

Telephone

Dates you lived here:

# OTHER REQUIRED INFORMATION

1. Parking is provided for one vehicle. Special arrangements are necessary for more than one vehicle.

Type/Year/Make/Model Plate#

1. Westbrook Housing permits one small pet per apartment: one cat, one dog (up to 20 pounds), or one small caged animal. ***Please note:*** **We require a pet security deposit of $300.**

What type of pet do you own:

1. Do you owe money to this housing authority or any other housing authority? **YES NO**

If yes, name of agency:

# Disclosures

**Criminal Disclosure**

1. Have you or anyone in your household been convicted of a criminal activity? **YES NO**

If yes, explain:

1. Are you or anyone in your household using or manufacturing an illegal substance? **YES NO**
2. Are you or anyone in your household required to report as a Life-Time Registered Sex-Offender? **YES NO**

If yes, explain:

**Bed Bug Disclosure**

Have any premises that you have lived in during the last 12 months been infested with bed bugs? **YES NO**

If so, for each infested property, please state the address of the premises and the name and telephone number of the landlord:

**H.** SECTION 1001 OF TITLE 18 OF THE UNITED STATES CODE MAKES IT A CRIMINAL OFFENSE TO MAKE WILLFUL FALSE STATEMENTS OF MISREPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES GOVERNMENT AS TO ANY MATTER WITHIN ITS JURISDICATION. I FURTHER AUTHORIZE THE HOUSING AUTHORITY OF THE CITY OF WESTBROOK TO VERIFY INCOME, AND CREDIT REFERENCES AS DEEMED NECESSARY BY THE HOUSING AUTHORITY. I ALSO AUTHORIZE THE HOUSING AUTHORITY TO CHECK AND REVIEW POLICE REPORTS AND CRIMINAL RECORDS TOGETHER WITH THE RECORDS OF FEDERAL AND STATE GOVERNMENTAL AGENCIES TO DETERMINE THE APPLICANT’S AND TENANT’S SUITABILITY FOR HOUSING. WE ALSO AUTHORIZE THE HOUSING AUTHORITY TO OBTAIN CREDIT REPORTS AND TO VERIFY PREVIOUS LANDLORD REFERENCES TO DETER-MINE SUITABILITY FOR HOUSING AND RENT PAYMENT HISTORY. WE ALSO AUTHORIZE THE HOUSING AUTHORITY TO OBTAIN OTHER SOURCES OF INFORMATION DETERMINED NECESSARY TO VERIFY THE ACCURACY OF THE FOREGOING. PURSUANT TO TITLE 30-A M. R. S. A. § 4706(3), THE DISCLOSURE OF THE FOREGOING INFORMATION AND DATA CONSTITUTES A WAIVER OF THE CONFIDENTIALITY PROVISIONS OF THE MAINE HOUSING AUTHORITIES ACT. I UNDERSTAND THAT THIS APPLICATION DOES NOT OBLIGATE ME TO THE MANAGER/OWNER IN ANY WAY. I FUTHER UNDERSTAND THAT THE INFORMATION HEREIN IS TO BE TREATED AS CONFIDENTIAL.

**Signature Applicant: Date\_\_\_\_\_\_\_\_\_\_**

**Signature Other Adult: Date\_\_\_\_\_\_\_\_\_\_**

**Signature Power of Attorney: Date\_\_\_\_\_\_\_\_\_\_**