



1 April 2020

**Dear Westbrook Housing Tenants**

The coronavirus (COVID-19) pandemic has thrust our community into unknown territory. Westbrook Housing recognizes this is a frightening time and that many in our communities are facing both health and economic impacts. The last thing anyone wants to lose is a safe place to call home. We are here to try and help.

If you have suffered a job loss or other substantial loss of income due to the COVID-19 pandemic and are unable to pay rent, we encourage you to notify us as soon as possible to discuss potential alternative payment arrangements that may be made to accommodate your situation. If you are a Housing Choice Voucher holder, or are living in a subsidized apartment, please report to your housing officer immediately any change in income you are experiencing so your rent can be appropriately adjusted. Please be aware that if you do not contact us to let us know that you have been affected by COVID-19, we will not know that you may need assistance during these unprecedented times.

If you are not currently facing a COVID-19 related hardship, please continue to pay rent as usual. We also ask that if you are able please pay your rent online by going to our website at <http://westbrookhousing.org/> or we ask that you sign up for our automatic withdrawal rent payment system so your rent can be withdrawn electronically. The more we can limit physical contact and practice social distancing recommendations the sooner this crisis will pass. We are all in this together, and if we work together, we can all weather this storm. We value all our residents and will work to help support our community members during this pandemic. If you have questions or concerns please contact your property manager as soon as possible.

Sincerest appreciation,  
Westbrook Housing Authority Property Management

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WESTBROOK HOUSING

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