



To: The General Public

From: Christopher LaRoche, Executive Director

Date: 29 May 2020

RE: Public Housing Authority Waivers Authorized by HUD per Notice PIH 2020-05.

On April 10, 2020, the United States Department of Housing and Urban Development issued Notice PIH 2020-05 (the "Notice"), which established certain regulatory waivers and alternative requirements for, among other things, the Public Housing program and Housing Choice voucher ("HCV") program due to the ongoing COVID-19 pandemic. On April 15, 2020, the Board of Commissioners of the Housing Authority of the City of Westbrook ("WHA") voted to allow WHA to utilize applicable regulatory waivers and alternative requirements for its public housing and HCV programs in accordance with the Notice.

Per the Notice effective April 10, 2020, WHA began applying the regulatory waivers and alternative requirements noted in the chart that is attached. The respective regulatory waiver and alternative requirement will apply for the time period indicated in the chart.

If you have any questions about these temporary changes and how they apply to you, please let us know by contacting Christine Syska, HCV Director, (207) 854-6831 or Jennifer Gordon, Operations Director, (207) 854-6827.

Attachment: Public Housing and HCV CARES Act Waivers and Alternative Requirements Chart.



Example Charts for Tracking Public Housing and HCV CARES Act Waivers and Alternative Requirements

The following charts summarize the waivers authorized under <u>PIH Notice 2020-05</u> and the availability period for each. These charts are for reference only and no information is being collected. An agency may not collect information, and you are not required to complete any form, unless it displays a currently valid Office of Management and Budget (OMB) control number. HUD is currently seeking approval from OMB, as required by the Paperwork Reduction Act of 1995, 44 U.S.C. § 3501 et. seq, for a form if and when it determines it will collect this information from PHAs.

<u>Public Housing Authorities (PHAs)</u>: As stated in Section 5 of the notice, PHAs must keep written documentation on the waivers applied by the PHA as well as the effective dates. To fulfill those requirements, PHAs may (but are not required to) utilize the last two columns to record this information. Refer back to the Notice using the item code for a full description and more detailed information.

Item	Statutory and regulatory waivers	Summary of alternative requirements	Availability Period Ends	Did PHA implement waiver and alternative requirement?	Date of PHA adoption
PH and HCV-1 PHA 5-Year and Annual Plan	Statutory Authority Section 5A(a)(1), Section 5A(b)(1), Section 5A(g), Section 5A(h) Regulatory Authority § 903.5(a)(3), 903.5(b)(3), 903.21	 Alternative dates for submission Changes to significant amendment process 	Varies based on FYE7/31/20	YES	4/10/2020
PH and HCV-2 Family income and composition – delayed annual	Statutory Authority Section 3(a)(1) Regulatory Authority § 982.516(a)(1), §	Permits the PHA to delay the annual reexamination of income and family composition	• 12/31/20	NO	N/A

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reexaminations	960.257(a)	HCV PHAs must implement HCV-7 for impacted families if they implement this waiver			
PH and HCV-3 Annual reexamination Income Verification	Regulatory Authority § 5.233(a)(2) Sub-regulatory Guidance PIH Notice 2018-18	 Waives the requirements to use the income hierarchy, including the use of EIV, and will allow PHAs to consider self-certification as the highest form of income verification PHAs that implement this waiver will be responsible for addressing material income discrepancies that may arise later 	• 7/31/20	YES	4/10/2020
PH and HCV-4 Interim reexaminations	Statutory Authority Section 3(a)(1) Regulatory Authority § 5.233(a)(2), 982.516(c)(2), 960.257(b) and (d) Sub-regulatory Guidance	Waives the requirement to use the income verification requirements, including the use of EIV, for interim reexaminations	• 7/31/20	YES	4/10/2020

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	PIH Notice 2018-18				
PH and HCV-5 EIV System Monitoring	Regulatory Authority § 5.233 Sub-regulatory Guidance PIH Notice 2018-18	Waives the mandatory EIV monitoring requirements.	• 7/31/20	NO	N/A
PH and HCV-6 FSS Contract of Participation	Regulatory Authority § 984.303(d)	• Provides for extensions to FSS contract of participation	• 12/31/20	YES	4/10/2020
PH and HCV-7 Waiting List	Regulatory Authority § 982.206(a)(2) PIH Notice 2012-34	 Waives public notice requirements for opening and closing waiting list Requires alternative process 	• 7/31/20	NO	N/A
HQS-1 Initial inspection	Statutory Authority Section 8(0)(8)(A)(i), Section 8(0)(8)(C) Regulatory Authority § 982.305(a), 982.305(b), 982.405	 Changes initial inspection requirements, allowing for owner certification that there are no life-threatening deficiencies Where self-certification 	7/31/2010/31/20	YES	4/10/2020
HQS-2: PBV Pre-HAP Contract	Statutory Authority: Section 8(o)(8)(A)	 was used, PHA must inspect the unit no later than October 31, 2020. Changes inspection requirements, allowing for owner certification 	• 7/31/20	NO	N/A

Item	Statutory and regulatory waivers	Summary of alternative requirements	Availability Period Ends	Did PHA implement waiver and alternative requirement?	Date of PHA adoption
Inspections, PHA acceptance of completed units	Regulatory Authority: §§ 983.301(b), 983.156(a)(1)	 that there are no life-threatening deficiencies Where self-certification was used, PHA must inspect the unit no later than October 31, 2020. 	• 10/31/20		
HQS-3 Non-Life Threatening HQS - Initial Unit Approval	Statutory Authority Section 8(o)(8)(A)(ii) Regulatory Authority HOTMA HCV Federal Register Notice January 18, 2017	Allows for extension of up to 30 days for owner repairs of non-life threatening conditions	• 7/31/20	YES	4/10/2020
HQS-4 Initial HQS - Alternative Inspections	Statutory Authority Section 8(o)(8)(A)(iii) Regulatory Authority HOTMA HCV Federal Register Notice January 18, 2017	 Under Initial HQS Alternative Inspection Option - allows for commencement of assistance payments based on owner certification there are no life-threatening deficiencies Where self-certification was used, PHA must inspect the unit no later than October 31, 2020. 	7/31/2010/31/20	YES	4/10/2020

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HQS-5 Biennial Inspections	Statutory Authority Section 8(o)(D) Regulatory Authority §§ 982.405(a), 983.103(d)	 Allows for delay in biennial inspections All delayed biennial inspections must be completed as soon as reasonably possible but by no later than October 31, 2020. 	• 10/31/20	YES	4/10/2020
HQS-6 Interim Inspections	Statutory Authority Section 8(o)(8)(F) Regulatory Authority §§ 982.405(g), § 983.103(e)	 Waives the requirement for the PHA to conduct interim inspection and requires alternative method Allows for repairs to be verified by alternative methods 	• 7/31/20	YES	4/10/2020
HQS-7 PBV Turnover Inspections	Regulatory Authority § 983.103(c)	 Allows for PBV turnover units to be filled based on owner certification there are no life-threatening deficiencies Allows for delayed full HQS inspection 	7/31/2010/31/20	NO	N/A
HQS-8: PBV HAP Contract – HQS Inspections to	Statutory Authority Section 8(o)(8)(A) Regulatory Authority §§ 983.207(a),	Allows for PBV units to be added or substituted in the HAP contract based on owner	• 7/31/20	NO	N/A

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Add or Substitute Units	983.207(b)	certification there are no life-threatening deficiencies • Allows for delayed full HQS inspection	• 10/31/20		
HQS-9 HQS QC Inspections	Regulatory Authority § 982.405(b)	Provides for a suspension of the requirement for QC sampling inspections	• 10/31/20	YES	4/10/2020
HQS10 HQS Space and Security	Regulatory Authority § 982.401(d)	• Waives the requirement that each dwelling unit have at least 1 bedroom or living/sleeping room for each 2 persons.	Remains in effect one year from lease term or date of notice, whichever is longer	YES	4/10/2020
HQS-11 Homeownership HQS	Statutory Authority Section 8(0)(8)(A)(i), Section 8(y)(3)(B) Regulatory Authority § 982.631(a)	 Waives the requirement to perform an initial HQS inspection in order to begin making homeownership assistance payments Requires family to obtain independent professional inspection 	• 7/31/20	YES	4/10/2020
HCV-1 Administrative Plan	Regulatory Authority § 982.54 (a)	Waives the requirement to adopt revisions to the admin plan	• 7/31/20	YES	4/10/2020
HCV-2	Regulatory Authority	Waives the requirement	• 7/31/20	YES	4/10/2020

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PHA Oral Briefing	§ 982.301(a)(3) § 983.252(a)	 for an oral briefing Provides for alternative methods to conduct required voucher briefing 			
HCV-3 Term of Voucher - Extensions of Term	Regulatory Authority § 982.303(b)(1)	Allows PHAs to provide voucher extensions regardless of current PHA policy	• 7/31/20	YES	4/10/2020
HCV-4 PHA Approval of Assisted Tenancy	Regulatory Authority § 982.305(c)	 Provides for HAP payments for contracts not executed within 60 days PHA must not pay HAP to owner until HAP contract is executed 	• 7/31/20	YES	4/10/2020
HCV-5 Absence from unit	Regulatory Authority § 982.312	 Allows for PHA discretion on absences from units longer than 180 days PHAs must not make HAP payments beyond 12/31/20 for units vacant more than 180 consecutive days 	• 12/31/20	YES	4/10/2020
HCV-6 Automatic	Regulatory Authority § 982.455	Allows PHA to extend the period of time after	• 12/31/20	YES	4/10/2020

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Termination of the HAP Contract		the last HAP payment is made before the HAP contract terminates automatically.			
HCV-7 Increase in Payment Standard	Regulatory Authority § 982.505(c)(4)	• Provides PHAs with the option to increase the payment standard for the family at any time after the effective date of the increase, rather than waiting for the next regular reexamination to do so.	• 12/31/20	YES	4/10/2020
HCV-8 Utility Allowance Schedule	Regulatory Authority § 982.517	Provides for delay in updating utility allowance schedule	• 12/31/20	YES	4/10/2020
HCV-9 Homeownership Counseling	Statutory Authority Section 8(y)(1)(D) Regulatory Authority § 982.630, 982.636(d)	Waives the requirement for the family to obtain pre-assistance counseling	• 7/31/20	YES	4/10/2020
HCV-10 FUP	Statutory Authority Section 8(x)(2)	Allows PHAs to increase age to 26 for foster youth initial lease up	• 12/31/20	NO	N/A
PH-1 Fiscal closeout	Regulatory Authority § 905.322(b)	Extension of deadlines for ADCC and AMCC	Varies by PHA	NO	N/A

Item	Statutory and regulatory waivers	Summary of alternative requirements	Availability Period Ends	Did PHA implement waiver and alternative requirement?	Date of PHA adoption
of Capital Grant Funds					
PH-2 Total Development Costs	Regulatory Authority § 905.314(c)	Waives the TDC and HCC limits permitting approval of amounts in excess of published TDC by 25% to 50% on a case by case basis	Applies to development proposals submitted to HUD no later than December 31, 2021	NO	N/A
PH-3 Cost limitations	Regulatory Authority § 905.314(j)	Allows for the use of force account labor for modernization activities in certain circumstances	• 12/31/20	NO	N/A
PH-4 ACOP	Regulatory Authority § 960.202(c)(1)	Changes to approval process for ACOP	• 7/31/20	NO	N/A
PH-5 CSSR	Statutory Authority Section 12(c) Regulatory Authority § 960.603(a) and 960.603(b)	Temporarily suspends CSSR	• 3/31/21	NO	N/A
PH-6 Energy Audits	Regulatory Authority § 965.302	Allows for delay in due dates of energy audits	One year beyond 2020 audit deadline	NO	N/A

Item	Statutory and regulatory waivers	Summary of alternative requirements	Availability Period Ends	Did PHA implement waiver and alternative requirement?	Date of PHA adoption
PH-7 Over-income families	Housing Opportunity Through Modernization Act of 2016: Final Implementation of the Public Housing Income Limit 83 FR 35490 Notice: Notice PIH 2019-11	Changes to timeframes for determination of over-income	• 12/31/20	NO	N/A
PH-8 Resident Council Elections	Regulatory Authority § 964.130(a)(1)	Provides for delay in resident council elections	• 7/31/20	NO	N/A
PH-9 Utility Allowance	Regulatory Authority § 965.507	 Provides for delay in updating utility allowance schedule 	• 12/31/20	NO	N/A
PH-10 Tenant notifications	Regulatory Authority § 966.5	Advance notice not required except for policies related to tenant charges	• 7/31/20	NO	N/A
11a PHAS	Regulatory Authority 24 CFR Part 902	 Allows for alternatives related to inspections PHA to retain prior year PHAS score unless requests otherwise 	HUD will resume issuing new PHAS scores starting with PHAs with FYE dates of 3/31/21	N/A	N/A
11b SEMAP	Regulatory Authority 24 CFR Part 985	PHA to retain prior year SEMAP score unless requests otherwise	HUD will resume issuing new SEMAP	N/A	N/A

Item	Statutory and regulatory waivers	Summary of alternative requirements	Availability Period Ends	Did PHA implement waiver and alternative requirement?	Date of PHA adoption
			scores starting with PHAs with FYE dates of 3/31/21		
11c Financial reporting	Regulatory Authority §§ 5.801(c), 5.801(d)(1)	Allows for extensions of financial reporting deadlines	Varies by PHA FYE	YES	4/10/2020
12a Form HUD 50058	Regulatory Authority 24 CFR Part 908, § 982.158 Sub-regulatory Guidance PIH Notice 2011-65	 Waives the requirement to submit 50058 within 60 days Alternative requirement to submit within 90 days of the effective date of action 	• 12/31/20	NO	N/A
12b Designated housing plan	Statutory Authority Section 7(e)(1)	Allows for HUD to delay notification about designated housing plan	• 7/31/20	N/A	N/A
Deadline for reporting Operating and Capital Fund expenditures	Statutory Authority Section 9(j) Regulatory Authority § 905.306(d)(5)	Provides a one-year extension	One-year extension, however no programmatic expenditure end date shall be extended beyond one month prior to closure of relevant appropriations acc	NO	N/A

Attachment: Summary of IHBG and ICDBG Statutory and Regulatory Waivers and Alternative Requirements

COVID-19 Statutory and Regulatory Waivers for ONAP programs						
Item	Statutory and Regulatory Waivers	Waiver/Alternative l	Waiver/Alternative Requirement Summary			
13a. Application Process for IHBG- CARES Grants and Indian Housing Plan (IHP) Requirements	Statutory Authority: Section 101(b), Section 102, and Section 103 of NAHASDA Regulatory Authority: 24 C.F.R. §§ 1000.214; 1000.218;1000.220; 1000.224; 1000.226; 1000.228;1000.230; and 1000.232	 Abbreviated IHP to Receive II Applicants for IHBG-CARES IHP specifying how the funds 2) Recipients that did Not Subm TDHE that did not submit a to may still qualify for an IHBG 3) IHP Certifications: IHBG recommend IHBG recommend of the IHBG recommendation of the IHBG recom	S funding must submits will be used. Stit an IHP in FY2020: Simely or compliant IHG-CARES grant. Cipients that cannot probability an Abbreviated and SG recipient provides a cons. SHBG Funding: FY202	A Tribe or P in FY 2020 ovide HUD with IHP provided an a statement on		
13b. IHP Submission Deadline for Annual IHBG Formula Grants	Statutory Authority: Section 101(b) and 102(a) of NAHASDA, Regulatory Authority: 24 CFR §§ 1000.214, 1000.216, 1000.225	IHP Submission Deadlines Extended	Org. IHP Due Date 1/17/2020 4/17/2020	Extension 10/16/2020 10/16/2020		
13c.Annual Performance Report Submission Deadline	Statutory Authority: Sections 403 and 404 of NAHASDA, Regulatory Authority: 24 CFR § 1000.514	APR Submission Deadlines Extended	Org. APR Due Date 3/30/2020 6/29/2020	Extension 6/28/2020 9/27/2020		

13d. Income Verification	Regulatory Authority: 24 CFR § 1000.128	IHBG recipients may deviate from their current written admissions and occupancy policies, including allowing less frequent income recertifications, remote income verification, and self-certification over the phone or email.
13e. Public Health Services	Statutory Authority: Section 202(3) of NAHASDA	Recipients may use IHBG-CARES funding to carry out a wide range of public health services.
13f. COVID-19- related Assistance to Non-Low Income and Non-Native Families	Statutory Authority: Section 201(b) of NAHASDA, Regulatory Authority: 24 CFR §\$ 1000.104, 1000.106, 1000.108, 1000.110; 1000.312, 1000.314, , 1000.318	Recipients may use IHBG-CARES funding to prevent, prepare for, and respond to COVID-19 through certain limited activities that provide assistance to all affected and threatened people without regard to income limits or Indian status.
13g. Useful Life	Statutory Authority: Section 205 of NAHASDA, Regulatory Authority: 24 CFR §§ 1000.141, 1000.142, 1000.143, 1000.144, 1000.146, 1000.147	If the assistance is related to inhibiting the spread of COVID-19 to low-income Indian families and the Tribal community, Recipients may use IHBG-CARES funding to assist housing units without determining and maintaining affordability during their useful life.
13h. Total Development Cost (TDC) Limits	Regulatory Authority: 24 CFR §§ 1000.156, 1000.158, 1000.160, 1000.162	Recipients may exceed TDC by 20 percent without HUD approval for dwelling and non-dwelling units developed, acquired or assisted to prevent, prepare for, and respond to COVID-19.
13i. Prohibition Against Investment of CARES Act Grant Funds	Statutory Authority: Section 204(b) of NAHASDA, Regulatory Authority: 24 CFR § 1000.58	Recipients are prohibited from investing any IHBG funding provided under the CARES Act.

14a. Citizen Participation	Statutory Authority: Section 104 of the Housing and Community Development Act of 1974 (HCD Act) Regulatory Authority: 24 CFR § 1003.604	Indian tribes are not required to hold one or more meetings to obtain the views of residents before applying for ICDBG-CARES grant funding or amending their FY 2020 ICDBG grants to address COVID-19.
14b. Application Process for ICDBG-CARES Grants and Funding Criteria Regulatory Authority: 24 CFR §§ 1003.400, 1003.401, 1003.402; Section I.A.1.b. of FY19/20 ICDBG Notice of Funding Availability (NOFA)		1) Criteria for Funding: With respect to applications for ICDBG-CARES grants and FY 2020 ICDBG Imminent Threat grants to address the COVID-19 crisis, the urgency and immediacy of the threat will be presumed. 2) Grant Ceilings: Current grant ceilings are waived for ICDBG-CARES and will be set in an ICDBG-CARES Implementation Notice to be published in the very near future. 3) Reimbursement of Costs and Letter to Proceed: ICDBG applicants and grantees to receive ICDBG-CARES grants do not have to demonstrate other Tribal funding sources cannot be made available to alleviate the threat and may use the funding to cover or reimburse costs to prevent, prepare for, and respond to COVID-19 without a Letter to Proceed from the area ONAP. 4) Availability of Funds: If ICDBG-CARES grant funds are not awarded in a fiscal year, HUD reserves the right to adjust how funding is awarded to ensure needs of Tribes are met, including possibly setting aside a portion of funding to address the needs of Tribes with the greatest needs.
14c. Removal of Public Services 15% Cap under FY 2020 ICDBG Grants	Statutory Authority: Section 105 of the HCD Act; Regulatory Authority: 24 CFR § 1003.201(e); FY 19/20 ICDBG NOFA	HUD is eliminating the 15 percent cap on FY 2020 ICDBG funding (both Single Purpose and Imminent Threat grants), to align with ICDBG Imminent Threat funding provided under the CARES Act.

14d. Rental Assistance, Utility Assistance, Food, Clothing, and Other Emergency Assistance	Statutory Authority: Section 105 of the HCD Act; Regulatory Authority: 24 CFR § 1003.207(b)(4)	ICDBG grant funds may be used to provide emergency payments for low and moderate income individuals or families impacted by COVID-19 for items such as food, medicine, clothing, and other necessities, as well as utility payment assistance.
14e. Purchase of Equipment	Regulatory Authority: 24 CFR §§ 1003.207(b)(1); 1003.201(c)(1)(ii)	Grantees may use of ICDBG funds for the purchase of medical and personal protective equipment to prevent, prepare for, and respond to the COVID-19.
14f. Operating Expenses for Public Facilities	Regulatory Authority: 24 CFR § 1003.207(b)(2)	Grantees may use ICDBG funds to pay operating and maintenance expenses of any public facility, to the extent it is used for COVID-19-related purposes but not for staffing costs of public facilities.
14g. New Housing Construction by Tribes	Statutory Authority: Section 105 of the HCD Act, Regulatory Authority: 24 CFR § 1003.207(b)(3)	ICDBG grantees may use ICDBG funds to carry out new housing construction under certain conditions without having to use a CBDO.